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NON-ATTORNEYS
APPLICATION FOR REGISTRATION TO APPEAR ON BEHALF OF CLAIMANTS

Under Section 538 of the Labor Law and Rules of the Unemployment Insurance Appeal Board with respect to the Registration of Representatives of Claimants

Applicant's failure to fully and accurately disclose any fact or information called for by any question may result in the denial of the application for registration or in the revocation of any registration.

Print or type all answers. Attach additional sheets, if necessary, to complete any answer. If your application is approved by the Board, you have thirty (30) days from the mailing of a notice of approval to submit a corporate surety bond in the amount of $500 in a form approved by the Board.

1. Name (Last, First, Middle) ☐Mr. ☐Miss ☐Mrs. ☐Ms.	2. Complete Home Address (Number, street, city, state, zip code)	3a. Preferred Mailing Address ☐ Home ☐ Office b. Telephone Number Home: ( ) Business: ( )
4. Other Names Used (Including maiden name and dates used)	5. Office Address (Number, street, city, state, zip code)	6a. Date of Birth 6b. Place of Birth
7. Your Business Name and Address, or Name and Address of Your Current Employer:		

8. Are you a citizen of the United States of America? ☐ Yes ☐ No
   If not, are you a registered alien authorized to work in this country? ☐ Yes ☐ No

   If application is approved, proof or resident status is required prior to registration.

9a. High School: _____ ☐ Yes ☐ No

Address: _____

9b. High School Equivalency: ☐ Yes ☐ No

Date: _____

10. List any courses which you have taken in the areas of Administrative Law, Administrative Procedure, Labor Law, Unemployment Insurance, or Civil Practice and Procedure including Evidence:

Course	School	Dates	Mark

11. Business or Occupation during past 5 years: (Give present business first)

From	To	Employer	Address	Position

12. List any training or experience, including work experience, which will help you to establish your qualifications to appear on behalf of claimants, for a fee, before the Unemployment Insurance Appeal Board or the Administrative Law Judge Section.

Description of Experience	Employer or Agency & Address	Dates	Paid Work?

13a. Have you ever applied for admission to practice before, to be licensed by or registered as a representative with, or to be enrolled by a court or government department, commission or agency?
☐ Yes ☐ No

13b. If yes, supply the following:

Court or Agency	Position or Authorization	Dates

13c. Has your application for such admission, license, registration or enrollment ever been denied or rejected? ☐ Yes ☐ No

13d. If yes, supply the following:

Court or Agency	Position or Authorization	Dates

13e. Were you ever admitted to practice before, license by or registered as a representative with, or enrolled by a court or government department, commission or agency? ☐ Yes ☐ No

13f. If yes, supply the following:

Court or Agency	Position or Authorization	Dates

13g. Has such admission, license, registration or enrollment ever been revoked or suspended by the court or agency? ☐ Yes ☐ No

13h. If yes, supply the following:

Court or Agency	Position or Authorization	Dates

14. Have you ever been a claimant for Unemployment Insurance benefits? ☐ Yes ☐ No

If yes, supply the following

State	Dates

15. Name five character references, in the following fields, who have known you for at least three years. (In this connection, name only persons who have had a reasonable opportunity to form an opinion of

your character, competence and integrity during the period of acquaintance shown. These individuals may be contacted.)

Field	Name	Address	No. of Years
Business or Professional	**1.**		
	2.		
Social	**3.**		
Family Life, Neighborhood Reputation	**4.**		
	5.		

16. Since your 16th birthday, have you ever been arrested, indicated for contempt of court, or summoned into a court as a defendant in a criminal proceeding, or convicted or fined, imprisoned, or placed on probation, or have you been ordered to deposit bail or collateral for violating any law, police regulation, or ordinance (excluding minor traffic violations for which a fine or forfeiture of $100.00 or less was imposed)? ☐ Yes ☐ No

17. If registered, do you intend to engage in the full-time occupation of representing claimants for a fee? ☐ Yes ☐ No