



Supplement to ETA 790

Important information:

- Both the worker and the employer must sign the completed AL 790.1 (this form)
The worker must receive a copy of the ETA 790 and the signed AL 790.1 (employer should keep the original signed AL 790.1)

1. Doing business as (DBA):

2. Mailing address (if different from ETA 790 #1 and ETA 790 #2):

3. Notice given 1: [] At hiring
[] Before a change in pay rates, allowances claimed or payday

4. Allowances, if any, to be credited towards Minimum Wage 2
[] Meals: Number: , \$ per day
[] Payments in kind (specify): , \$

5. Benefits to be provided by the employer (sick leave, vacation, personal leave, other) 1,2:

6. Will overtime be paid at higher rate? 1,2 [] Yes [] No
If "Yes," specify agreement with worker regarding overtime:

Employee Acknowledgement

On this day, I have been notified of my pay rate, overtime rate (if any), allowances, and designated payday. I told my employer what my primary language is.

Check One:

- [] I have been given this pay notice in [] English [] Spanish because it is my primary language.
[] I have been given this pay notice in English because the Department of Labor does not yet offer a pay notice in my primary language. My primary language is _____

Employee name: _____

Employee signature: _____

Date: _____

Preparer's name and title: _____

Preparer's signature: _____

Date: _____

1 Elements not required by WTPA, but they are included in standard NYSDOL templates.

2 If detailed answers provided on ETA 790, but must be included per WTPA and/or per §212, CR 190 or other Labor Law.