

# DRAFT New Trade

## APPENDIX A

### NAIL TECHNICIAN (MANICURIST)

(Time-Based)

D.O.T. CODE 331.674-010

O\*NET CODE 39-5092.00

This training outline is a minimum standard for Work Processes and Related Instruction. Changes in technology and regulations may result in the need for additional on-the-job or classroom training.

#### WORK PROCESSES

	<u>Approximate Hours</u>
A. Learning manicure and pedicure procedures and services.	320
B. Cleaning, shaping and polishing of nails of the hand.	100
C. Cleaning, shaping and polishing of nails of the foot.	200
D. Repairing natural and artificial nails.	40
E. Removing artificial nails.	20
F. Using first aid procedures (when applicable).	100
G. Learning about and recognizing nail disorders and diseases.	100
H. Understanding anatomy and physiology as it relates to manicures and pedicures	60
I. Sanitizing, disinfecting, and practicing safe and healthy work practices.	200
J. Using and caring for tools and equipment.	60
K. Applying artificial nails, acrylics, linen/silk, fiberglass and gels.	200
L. Massaging hands and feet (as it relates to cosmetology).	100

M. Understanding and applying basic chemistry principles and nail product chemistry.	100
N. Practicing and maintaining a professional image via attire, grooming, posture, and communicating with clients and/or coworkers.	400
	Total Hours
	<u>2000</u>

*Apprenticeship work processes are applicable only to training curricula for apprentices in approved programs. Apprenticeship work processes have no impact on classification determinations under Article 8 or 9 of the Labor Law. For guidance regarding classification for purposes of Article 8 or 9 of the Labor Law, please refer to <http://www.labor.state.ny.us/workerprotection/publicwork/PDFs/Article8FAQS.pdf>.*

## APPENDIX B

### NAIL TECHNICIAN (MANICURIST) (Time-Based)

#### RELATED INSTRUCTION

##### Safety & Health

Right-to-Know/Safety Data Sheets (formerly MSDS)  
Workplace Hazards  
Proper Use of Personal Protective Equipment (PPE) (if applicable)  
Bloodborne Pathogens  
First Aid – minimum 6.5 hours every 3 years

##### Workplace Skills/Orientation

History of Cosmetology and Nail Technology  
Life Skills, e.g., motivation, time management, ethics  
Professional Image  
Communication Basics  
Client-Manicurist Communications

##### Trade Theory/Trade Science

General Anatomy & Physiology  
Skin Structure, Growth, and Nutrition  
Nail Structure and Growth  
Nail Disorders and Diseases  
Chemistry Basics  
Nail Product Chemistry  
Introduction to Electricity  
Salon Electrical Equipment

##### Trade Skills

Infection Control  
Manicuring  
Pedicuring  
Electric Filing  
Nail Tips and Wraps  
Nail Enhancements  
Nail Gels  
Other Special Applications (as necessary)

Sexual Harassment Prevention Training (3 hours minimum)

A Minimum of 144 Hours of Related Instruction is Required for Each Apprentice for Each Year.